



## 43rd Annual North Muskegon Art Fair

August 13, 2016 - 9:00 a.m. – 4:00 p.m.

- ✘ Booth space is \$50 for all handmade, original crafters, and fine art.
- ✘ ***Buy and Sell Retail Products will not be allowed this year.***
- ✘ Booth size 10 x 10
- ✘ Vendors will receive assigned booth numbers no later than one week prior to event.
- ✘ Vendors **must include a SASE (Self Addressed Stamped Envelope) along with application** in order to receive their assigned booth.

### Set Up Information

- ✘ Set up times will be from 6:00 a.m. to 8:30 a.m.
- ✘ Vendors should be completed with set up no later than 8:30 a.m.
- ✘ *Vendors will not need to check in prior to setting up, booth numbers will be marked prior to your arrival.*
- ✘ *Vendors may begin setting up in their assigned booth space upon arrival.*
- ✘ Parking is at the high school's football field on Eimer. Absolutely no parking on Ruddiman after 9:00 a.m.
- ✘ **Handicap parking** will be available.
- ✘ **Stakes are not to be driven into the ground.**
- ✘ **Application Deadline: July 22, 2016**
- ✘ **Cancelled checks serve as confirmation.**
- ✘ *Every effort is made to assign you your preferred space. However, if 2 people request the same spot, the first application received will be assigned the spot. Consideration is also given to individuals with health issues. Not all spaces are in the shade.*
- ✘ **Sales Tax:** Contact The Michigan Treasury Department at Michigan.gov/taxes
- ✘ **There will be no refunds on booth fees for any reason. This is a rain or shine event.**
- ✘ **Please Note:** Be sure to include a SASE (Self Addressed Stamped Envelope). Booth assignments will be mailed along with your information packet. This will allow you to find your assigned booth and begin setting up right away on the day of the event. There will be no need to register that morning.

*For more information contact Lee Ann Clausen at (231) 744-1621 or e-mail [lclausen@cityofnorthmuskegon.com](mailto:lclausen@cityofnorthmuskegon.com).*

**NEW! Submit and Pay Online Option**  
[www.cityofnorthmuskegon.com/vendor-application](http://www.cityofnorthmuskegon.com/vendor-application)

Mail **Registration Form, SASE**, along with your **Check** (*made out to City of North Muskegon*) to:  
Art Fair Coordinator, 1502 Ruddiman Dr., N. Muskegon, MI 49445



<i>For Office Use Only:</i>	
Date Received:	_____
Amount Paid:	_____ Ck# _____
# Of Booths _____	Electricity? Y N
Booth Number: _____	

# 43<sup>rd</sup> Annual North Muskegon Art Fair

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## Vendor Application

Booth Fee: \$50.00

Electricity: \$25.00 (Electricity will only be provided if the box is checked and the fee is paid.)

\_\_\_\_\_  
 Last Name                                      First Name                                      Business Name *(if applicable)*

\_\_\_\_\_  
 Street Address                                      City                                      State                                      Zip Code

\_\_\_\_\_  
 Daytime Phone                                      Evening *(Cell)* Phone

\_\_\_\_\_  
 E-mail Address                                      Requested Booth Number

Please list items to be exhibited:

\_\_\_\_\_

\_\_\_\_\_

Select Category: *(up to two categories)*

- |  |                                       |                                     |                                      |
|--|---------------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Accessories   | <input type="checkbox"/> Bath/Candles | <input type="checkbox"/> Food Mixes | <input type="checkbox"/> Jewelry     |
| <input type="checkbox"/> Artwork       | <input type="checkbox"/> Concession   | <input type="checkbox"/> Food/Gifts | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Author        | <input type="checkbox"/> Fabric       | <input type="checkbox"/> Games/Toys | <input type="checkbox"/> Primitive   |
| <input type="checkbox"/> Baby/Children | <input type="checkbox"/> Face paint   | <input type="checkbox"/> Glass      | <input type="checkbox"/> Woodworking |

Other \_\_\_\_\_

Date: \_\_\_\_\_ \*Signature: \_\_\_\_\_

\* The signer acknowledges that the City of North Muskegon will not be responsible or liable for injury, theft, loss or damage to property before, during or after art fair hours.

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