



City of North Muskegon Park Reservation Form

CUSTER PARK WATERFRONT SPORTS PARK

(Please select one)

Custer Park Fee Schedule

Deposit for Reservation: \$75.00
Rental Fee: \$150.00

Waterfront Sports Park Fee Schedule

Deposit for Reservation: \$200.00
Rental Fee: \$100.00

NAME(S): _____

ADDRESS: _____

CITY/STATE/ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ E-MAIL: _____

DATE(S) OF EVENT	EVENT DESCRIPTION(S)
_____	_____
EVENT TIME(S)	_____
_____	_____

<i>For Office Use Only</i>	
<i>Deposit Received</i>	<i>Rental Fee Paid</i>
<i>Received Park Use Guidelines</i>	
<i>Sign Issued</i>	<i>Sign Returned</i>
<i>Deposit Returned</i>	



CUSTER PARK RULES AND REGULATIONS

1. A reservation form can be found on our website www.cityofnm.com or the North Muskegon City Hall.
2. A \$75.00 refundable deposit is required at the time of your reservation. The rental fee for the use of the park is \$150.00, this must be received one week prior to your event, at that time you will also be issued a sign to be placed in the park on the day of your wedding stating the park is reserved.
3. Absolutely no nails, tacks, staples, screws or other materials that will penetrate or scratch the surface of the gazebo may be used to secure decorations. We suggest using twist ties or pull ties for this purpose.
4. Your deposit is refundable when you return the sign to City Hall and provided any debris is picked up and the park and gazebo are left in good condition and no unapproved materials are used to secure decorations. If you pay by check, please make checks payable to the City of North Muskegon.
5. Cancellations can be made within 30 days of the date reservation was made.
6. The park is normally groomed mid week, but is best to check the park the day of your wedding for debris or large branches that may have accumulated since grooming that you may wish to remove.
7. There are three electrical outlets available, one which is located at the base of the large fir tree, one at the back of the gazebo and one to the west of the gazebo.
8. Use of a tent would only be permitted if it is not secured with stakes which might puncture the underground sprinkling.
9. If you wish to have a rehearsal prior to your wedding reservation date, please contact City Hall to confirm that the park is not reserved that day.
10. Only one event is scheduled per day.
11. As a reminder, Custer is a public park and therefore it is not closed during your reservation time. However, only one wedding will be scheduled for each day.

Any further questions that you might have will be answered at City Hall by calling staff between the hours of 8:30 a.m. and 5:00 p.m., at (231)744-1621. If you are making your reservation by mail, please send your reservation form and your check to:

City of North Muskegon
1502 Ruddiman Dr.
N. Muskegon, MI 49445